



Traverse Bay Area Youth Soccer

**MINUTES OF AUGUST 2 2016
TRAVERSE BAY AREA YOUTH SOCCER
BOARD MEETING**

The regular monthly meeting of the TBAYS Board of Directors took place at the TBAYS Offices, present being Board Members Mike Groleau, Dale Tumeay, Andy Wares, Brad Warren, Chad Fournier, Anne Perry, Jim Hirschenberger and Marshall Collins, and Staff Jessica Kempf and Henry Aiyenero

Agenda:

An Agenda was prepared and circulated by Jessica. Brad asked to have a topic added to new business regarding addition of permanent signs per Fire Marshall. Jessica asked to add Building Lease to New Business. Motion to approve as amended by Chad, support by Marshall. Motion passed.

Minutes from Previous Meeting:

Chad moved to accept the minutes without amendment. Marshall supported. Motion approved.

CONSENT AGENDA

Director of Administration – Jessica submitted a report.

Director of Soccer Operations (including North Storm) – Henry submitted a report

Director of Referees –

Fields and Grounds – No report submitted

Volunteer/Marketing Coordinator – No report submitted

Treasurer – Dale submitted a report.

Motions Approved Since Last Meeting

On July 1st, Dale moved to register North Storm teams within the WSSL and/or MMYSL; thereby NOT registering in GVSA nor requiring the partnership with Cadillac fields. Supported by Anne. Approved via email on July 5th.

Moved by Chad to approve the consent agenda. Supported by Marshall. Motion approved.

NEW BUSINESS

Building Lease

Jessica reported that our lease has expired. Jessica will meet with the new head of the Girl Scouts. She expects the rent to increase. If so, she will ask for additional space. Once she has more info, we can approve via email.

Proposal to Hire an Office Manager

Jessica needs help – someone who can handle phones, email, Juniors registration, basic web and Facebook administration. Jessica expects a max of 25 hours per week, somewhere between \$11 and \$15 per hour. Need someone with computer experience, web maintenance, Excel, GotSoccer capability, interpersonal skills and ability to handle customers on the phone. Consensus to have Jessica search for a potential candidate, preferably through our membership, after consulting with Dale. The Personnel Committee will help with review of the job description.

Discussion of proposed office structure

Jessica presented a proposed future organizational structure to further explain the email that had been distributed to the board. This is an outcome of the work with Lucille Chrisman. We'd like to finalize this before a new board is instated in November, so we don't have to start over. Jessica will coordinate with Lucille to present a recommendation at the September board meeting. Jessi will prepare a draft to forward to the board, with a request for clarifications, to allow board members not present to get up to speed, if needed.

Discussion of Keystone Cup

In order to move ahead, we need to rewrite rules, get sanctioning, and determine who would organize it. As an alternative, we have space in the Autumn Classic. Moved by Chad to cancel the Keystone Cup, and let past participants and new coaches know that they have the opportunity to participate in the Autumn Classic. Supported by Anne. Motion approved. Jessica will coordinate with Marc to see if we can hold spots for our TBAYS teams, and will email the 30 teams that participated last year.

Installation of Permanent Signs per Fire Marshall

Roy and Brad met with the Fire Marshall. We will need to install 80-100 permanent "no parking" signs. Cost is approximately \$40/sign, plus installation, for an estimated cost of \$6,000.00. Brad will send out a motion via email for approval.

Roy and Brad recommend that we eliminate the left turn out of the complex during the tournament. The Fire Marshall agreed that this would be helpful, and that this would be our decision.

UNFINISHED BUSINESS

None

COMMITTEE REPORTS

Planning :

Marketing/Fundraising/Sponsorship:

Tournament: We're having troubles getting hotel accommodations for Autumn Classic teams. We may consider moving the Autumn Classic back a week or two. Also, we could combine the Recreational Division back into the Autumn Classic, and hold a certain number of spots for TBAYS recreational teams. Jessi will get feedback from Marc and bring back a proposal for next year.

Marc is in communication with the Sherriff to extend traffic direction hours. He has reserved rooms for referees at Interlochen using cottages there. We will need to incorporate a buildout line for 7v7. We will also need 3-man referee teams for 7v7 teams, so that will increase the referee costs. This will impact 6 fields. Chad suggested using a buildout line during our regular season, marking with orange paint. **Henry will discuss with field and grounds crew.**

Fields and Grounds:

Personnel & Benefits :

Executive Committee: **Will meet before September**

Nominating Committee: **Needs to begin soliciting candidates.**

BOARD MEMBER COMMENTS

Andy commented that the transition away from GVSA went smoother than expected, and thanked staff for all their hard work pulling this off.

Next Meeting:

Tuesday, September 13th, 5:30pm at the TBAYS offices.

Respectfully Submitted,

Mike Groleau
Secretary, TBAYS
Dated August 2nd, 2016